

## CLASSIFIED STAFF NEEDS ASSESSMENT APPLICATION

Name of Person Submitting Request:	<b>Melinda Fogle Oliver</b>			
Program or Service Area:	<b>Theatre Arts</b>			
Division:	<b>Arts and Humanities</b>			
Date of Last Program Efficacy:	<b>2012</b>			
What rating was given?	<b>Continuation</b>			
Current number of Classified Staff:	FT:	0	PT:	<b>2</b>
Position Requested	<b>Retain one part time tech position and increase one tech position to full time</b>			
Strategic Initiatives Addressed:	Student Success, Campus culture and climate			

1. Provide a rationale for your request.

Although this request is originating in the Theatre Department, the need for additional technical support is campus-wide. Currently, two part time technical assistants are responsible for multiple facilities, including the Auditorium and the MAC in North Hall. In addition to providing support for Music and Theatre events, the technical assistants provide support for various campus meetings and events. Constant comp time is being rewarded due to the extra work that is needed for performances and events. The following list provides a small sample of the events requiring technical assistance.

- The 2 half-time techs are in charge of two major performance venues in two buildings: The Auditorium and the MAC
- When dance performances and/or speakers come in, the techs work with the talent then work on notes. At times they have to work extra to get the show ready for the audience.
- Faculty from various departments ask for advice on projects, including making signs and decorating for events.
- Student clubs request technical advice and assistance for various events throughout the year.
- Major events such as the anniversary gala require the techs – creating work in addition to performing arts responsibilities. At times, they have to cancel time with students in order to meet campus need. (The extra time can be used to work with students as well as other people on campus.)
- Regular campus events include:
  - Graduation
  - Psych Tech Graduation
  - Nursing Graduation
  - Child Development Graduation
  - Opening Day Meeting
  - Latin Graduation
  - Scholarship Award Ceremony
  - Humanities Day
  - TED Talks
  - Voci Soli Performance
  - Choir performance

- Faculty Concerts
- Opera
- Professional Development Meetings in the MAC
- Annual Film Festival
- The techs also work hands-on with the THART 160x4 students.

Despite the efforts and energy expended by the current assistants, the workload exceeds 38 hours per week.

2. Indicate how the content of the latest Program Efficacy Report and/or most current EIS data support this request. How is the request tied to program planning? (*reference the page number(s) where the information can be found on Program Efficacy*).

In spite of recent budget/section cuts, the theatre department has had a significant increase in enrollment (current EMP). Much of this enrollment is in the theatre crafts class, which requires students work with the technicians on such projects as set/scenery design and construction. Additionally, the technicians work to provide quality experiences for the campus and its community in a variety of activities and seeks to partner with others in this endeavor (current EMP). Without appropriate technical support, the performances spaces cannot be utilized to their full potential.

3. Indicate if there is additional information you wish the committee to consider (*for example: regulatory information, compliance, alternative or ongoing funding sources, updated efficiency and/or student success data or planning etc*).

The Auditorium is currently under renovation. The renovations will update the classrooms and the building's spatial organization to increase the efficiency and practical function. Within the last year, the theatre curriculum has undergone a complete update, and one new course has been added. The proposal for the new transfer degree in Theatre has been submitted and is in the Curriculum Committee queue. The Music Department continues to experience a period of growth due to curriculum development and the new facility in North Hall. The Performing Arts Club is active, and a Swing Dance Club has been proposed. An increase in students and student activities calls for additional technical support. This support is vital to maintain the momentum of the Arts and to support campus activities as necessary.

4. What are the consequences of not filling this position?

Spreading the technical assistants too thin could result in a reduction of quality, quantity, and safety of arts and campus activities in multiple campus facilities. This will negatively impact the learning process. Because the community comes to the campus for Arts Events, the lack of technical assistance could also negatively affect the campus reputation.

When technical assistance is not immediately available, students, faculty, and staff attempt to resolve technical issues on their own. This is a particularly unsafe situation, especially if an audience or community group is in attendance. This type of situation could result in misuse or damage to campus equipment, and it could result in personal injury.